



UNICA

UNION INTERNATIONALE DU CINÉMA

MEMBRE DU CONSEIL INTERNATIONAL DU CINÉMA, DE LA TÉLÉVISION
ET DE LA COMMUNICATION AUDIOVISUELLE AUPRÈS DE L'UNESCO

Official invitation to register films for UNiCA2024 Poznań POL

Dear Data-Manager and Friend,

You are responsible for completing your national FILM and WORLD MINUTE MOVIE CUP **entry forms online**. If someone else out of your organization is taking over the film registration, please let us know immediately. We need their personal data including e-mail address.

**The online REGISTRATION of all UNICA FILMS
is only possible between 1 and 31 March 2024:**

<https://unica-web.one/forms/>

Your tasks:

- Register FILMS for the main programme (1-4 films / **45 min.** time allotment incl. 2 min. jury breaks).
- Register one/two films for the World Minute Movie Cup. Your quota will be displayed.
- **NEW: You collect ALL films, author agreements and still images. You send them to us in April.**

Instructions:

- You will need to complete one national form per film.
- Instructions can be found at the top of each online entry form.
- If you have a national promotional film / country trailer, please tick the box "YES". That film can be up to 3 minutes long and does not count as part of the running time of your main programme.
- The remaining projection time will be recalculated and displayed after each registered film.
- The synopsis (summary of the film content) in English, French and German should preferably be limited to one or two short sentences. Please discuss these with the authors.
- Preferably use <https://www.deepl.com/translator> for translation.
- Film categories (main film, Young UNICA, film school), with a maximum of 2 film school films per programme.

Declaration of authors' rights (Author Agreement):

- Each AUTHOR will automatically receive an e-mail with attachment.
- Each author must sign in at least two places (handwritten signatures, not typed or printed).
- Then he must scan the document "**Author Agreement UNiCA2024**" and send it to you.
Mobile phones with cameras can make good scans.

Films, author agreements and one still image per film:

It is your responsibility and that of the national organisation, to ensure that the films, authors' agreements and stills are all sent electronically to nation@unica.movie via the free "infomaniak Swiss Transfer" service www.swisstransfer.com/en.

NEW

**You, the Data Manager, must submit ALL of the above material
between 1 and 30 April 2024.**

Whenever possible, in a single transmission.